

## **Chaperone Guidelines**

We are excited that you are interested in volunteering to serve as a chaperone for our field trip! You are helping to extend the regular curriculum beyond the classroom and the school.

Your role as a chaperone is important, and while enjoyable, requires that you accept certain responsibilities.

### **General Qualifications:**

- A chaperone must be a parent/guardian of a child in the class on the trip.
- A chaperone must be willing and physically able to participate and/or chaperone all activities.
- A chaperone must have the Volunteer form completed through the office, at least 3 days before the trip (only completed once a school year).

### **Be sure to:**

- Arrive on time.
- Dress appropriately
- Know the children in your group (the teacher will provide you with a list of names).
- Talk to the teacher about the day and planned meeting times.
- Watch carefully, our children's safety is in your hands.
- Follow all safety rules (including seatbelts on the bus if provided).
- Spread chaperones throughout the bus to supervise students on the bus ride.

### **Remember:**

- Do not smoke, dip, vape or drink alcoholic beverages during the trip.
- Do not bring along siblings or other children.
- Do not leave your group alone or unsupervised while on the trip.
- Do not release students to anyone but the teacher.
- Do not administer any medications to students (except your own).
- You are the role model, so no inappropriate language.
- Our students are not allowed to have cell phones, please report this to teachers.
- Keep your cell phone conversations to emergency issues only.

### **In the event of an emergency:**

- The supervising teachers will be responsible for the first aid kit.
- If you get separated from the group you can always call EAMS at 433-2201.