

Eastwood School
Parental Involvement Guideline

(See attached East Alton School District 13 Board of Education policies regarding parent involvement: 8:95-E1, 8:95-E2, 8:95-R)

PART I. GENERAL EXPECTATIONS

Eastwood Elementary agrees to implement the following statutory requirements:

- The school will put into operation programs, activities and procedures for the involvement of parents in its school with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures, including the process of school review and improvement under section 1116, will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school personnel will work to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- Eastwood Elementary will incorporate this districtwide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.

- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the State Department of Education.
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the school.
- The school will provide such other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
- The school will be governed by the following statutory definition of parental involvement, and expects that its Title I school will carry out programs, activities, and procedures in accordance with this definition:

PART II. DESCRIPTION OF HOW EASTWOOD ELEMENTARY WILL IMPLEMENT REQUIRED DISTRICTWIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

1. **Eastwood Elementary** will take the following actions to involve parents in the joint development of its districtwide parental involvement plan under section 1118 of the ESEA:

A Parent Advisory Board will be formed including principals, parents and teachers and will hold monthly meetings to seek input in creating schoolwide parent involvement policy. Administrators will present to Board of Education for final approval.

2. **Eastwood Elementary** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

A monthly Parent Advisory Board Meeting will be formed including principals, parents and teachers and will provide input and review the current school improvement plan. Eastwood will have a parent on the school improvement

committee. The final school improvement plans will be presented to the Board of Education.

Eastwood Elementary will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

Eastwood Elementary will coordinate district funds and grant monies to support implementation of best practice instruction to improve student achievement. District technology coordinators will provide equipment and assistance with:

- data collection
- district and school websites
- student management systems
- communication for all teachers and parents through e-mail
- collaboration with the Illinois State Board of Education
- curriculum software to support implementation of Illinois State Learning Common Core Standards
- staff development for teachers on programs, data collection and equipment
- research for district curriculum coordinator

3. Eastwood Elementary will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs:

- Head Start
- Title I/IIA
- Parent Educators Program
- Early Childhood Block Grant
- Early Childhood Symposium
- Other state-operated programs as opportunities become available

Such activities include but are not limited to:

- Bi-Annual Parent Teacher Conferences
- Mid-Term/Quarterly Report Cards
- Title I Parent Education Open House
- Head Start Open House for parents each spring
- PEP Program/ Parent Educator Program
- Eastwood will hold a Parent Advisory Board Meeting Monthly
- Board of Education Meeting

- **CASA Community And School Alliance Team**
- **Building Fundraisers**
- **Parents in the Classroom**
- **Family Literacy Night**
- **Chorus Concerts**
- **Meet the Teacher Night**

5. **Eastwood Elementary** will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A school. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). Eastwood will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents), its parental involvement policies.

Annually, Eastwood Parent Advisory Board will be formed including principals, teachers and parents will

- **evaluate the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A school**
- **identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background)**
- **will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement**
- **revise, if necessary its parental involvement policies.**

District Curriculum Coordinator/Title I Director

- **seek input from committee as together we evaluate current schoolwide Parent Involvement Policy**
- **note recorder**
- **revision of parental involvement policy**
- **presentation of revisions to the Eastwood Parental Advisory Board**
- **Administrators will present revisions to the Board of Education for approval**

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

(A) that parents play an integral role in assisting their child's learning;

(B) that parents are encouraged to be actively involved in their child's education at school;

(C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

Parents will:

- **Attend monthly PAB meetings in building**
- **Attend parent teacher conferences**
- **Complete parent surveys**
- **Communicate with teachers and principals concerns/celebrations**
- **Representatives from PAB will attend monthly Districtwide Parent Advisory Board/CASA**
- **Look and take an active role in school website, supplying information to be updated each month**
- **Attend Meet the Teacher Night**

6. Eastwood Elementary will build school and parent capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement through the following activities specifically described below:

A. The school will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --

The state's academic content Common Core standards will be on district website and sent home annually in school's newsletter. Information/brochures from the Illinois State Board of Education will be provided at the fall parent/teacher conferences on interpreting their student's academic achievement performance and standards, including alternate assessments on the Illinois Standards Achievement Test.

During the annual Title I parent information meeting information will be provided for all parents on the requirements of Part A, on how to monitor their child's progress and how to work with educators.

B. The school will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

A portion of Title I funds in Title I at Eastwood will be utilized to promote the home-school connection by providing activities and brochures on how to raise student achievement in reading and math.

C. Eastwood Elementary will educate teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and school, by:

- **Providing workshops for teachers to increase parental involvement**
- **PBIS team staff development**
- **CASA Community And School Alliance Team**
- **D.A.R.E.**
- **Parent/Teacher Conferences**
- **New Teacher Network**
- **Meet the Teacher Night**
- **Monthly Newsletter**
- **Homework Folders**
- **District and School Website**
- **PAB Meetings**
- **Family Literacy Night**
- **Lewis and Clark Community College, College for Kids**

D. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Comprehensive School Reform, Title I, Parent Educators Program, public preschool, and other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

- **Consultation with Head Start, PEP, Early Childhood Program**
- **Each school will post a Parent Corner Bulletin Board for information and dates on parental involvement meetings and activities**
- **Parent/Teacher Conferences**
- **Seasonal Chorus Concerts**
- **Meet the Teacher Night**
- **Family Literacy Night**
- **Title I Parent Information Night/Open House**
- **D.A.R.E.**
- **PBIS/RtI Team**
- **Extended Learning Opportunities/Field Trips**
- **PAB Meetings**

- E. The school will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

Eastwood will provide information related to the school and parent-programs, meetings, and other activities to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand through parent conferences, “Meet the Teacher” nights, notes home, phone calls, monthly newsletters, school/district websites, East Alton School District 13 Board office, progress reports, etc. All questions or concerns may be made to the district curriculum coordinator, Jill Miller, 618/433-2103.

PART IV.ADOPTION

Eastwood Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by

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This policy was adopted by the **East Alton School District 13** on **Sept. 17, 2013** and will be in effect for the period of **2013-14, 2014 -15** school years. The school district will distribute this policy to all parents of participating Title I, Part A children on or before the first day of student attendance each year.

(Signature of Authorized Official)

(Date)